



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

DATE: TUESDAY, JANUARY 10, 2023, 6:00-8:47 P.M.

LOCATION: NORTH CAMPUS – SECONDARY SCHOOL, 1ST FLOOR, ROOM 1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

	Allocated Time/Start Time
I. Call to Order (6:00 pm)	1 min (6:00) (6:00)
• The Board Chair (Mr. Fradette) called the meeting to order at 6:00	
II. Pledge of Allegiance/Mission/Roll Call	2 min (6:01) (6:01)
• Roll call: (Mr. Fradette; Here // Mr. Hannan; Here // Mrs. Hawkins; Here // Mrs. Johnson; Here // Mr. Palmer; Absent // Mr. Williams; Here // Mrs. Wittleder; Here). A quorum was present.	
III. Approval of Agenda	2 min (6:03) (6:02)
• Motion: Mr. Hannan moved to approve the agenda and was seconded.	
• Discussion: None	
• <u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)</u>	
IV. Celebrate TCA (Parent Staff Appreciation)	5 min (6:05) (6:03)
Action: (Harris)	
Motion: (Info)	
Rationale: to highlight accomplishments of TCA students, staff, and parents	
• This month we celebrated our parents for all the appreciation and gratitude they displayed to our staff prior to the holidays.	
• Two parents shared with the Board some of the ways they showed their heartfelt thanks through luncheons, stocked snack cabinets, coffee bars, small gifts, and notes.	
• The staff is so thankful and grateful for such supportive parents and a community that demonstrates their appreciation in such unique and valuable ways.	
V. Comments from the Audience (Audience members have 3 minutes to address the Board)	10 min (6:10) (6:10)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)	
• Mr. Jeff Rudder spoke about the Sunset Amphitheater.	
VI. Comments from the Board of Directors	10 min (6:20) (6:15)
• Mr. Fradette: Commented on forming the Sunset Amphitheater Committee; guidance was to determine how best to utilize the 10 acres behind the North Campus; Dr. Sojourner's State of the School address was great	
• Mrs. Hawkins: Complemented Dr. Sojourner on a very inspiring State of the School address that helped teachers get back into the swing of things; the Board is very busy with a variety of topics	
• Mr. Williams: Echoed Mrs. Hawkins sentiments; TCA has a very caring community; there is power in the tension in determining the correct path to follow; it is important to find the wise path	
• Mr. Hannan: I appreciated the time I spent in Dr. Sojourner's office when I ran for the Board; I am looking forward to the excitement of the Board election	
• Mrs. Johnson: I had a great time at the High School staff luncheon; this year's Board Election is important; I feel that the Board is in a healthy spot	
• Mrs. Wittleder: Dr. Sojourner's State of the School address was great; Rich Payne's presentation was also very good; health and safety of our students is very important; Digital Health of our students and creating a safer environment for car pool through the addition of an additional access road are on the forefront of my mind	

- VII. Board Development** 20 min (6:30) (6:28)
 Action: (Jolly, Walker, Nelson)
 Motion: (Info)
 Rationale: to reinforce good practices of effective school Boards and to better understand TCA values
- Mrs. Walker and Mrs. Nelson provided an overview of our educational foundation, and highlighted the following topics:
 - Sayer and Mason (Atmosphere, discipline, discussion, giving worthy work)
 - Be able to foster students who recognize truth, beauty, and goodness
 - Education is a discipline that fosters forming habits of the mind and habits of the heart
 - Building self-mastery and good lifelong habits through practice
 - The Trivium (Grammar, Logic, Rhetoric) provide students with a natural progression to learning
- VIII. Legal Update/Training** 10 min (6:50) (6:54)
 Action: (Miller)
 Motion: (Info)
 Rationale: to update the Board on Colorado Legislative actions
- Mr. Miller (TCA Attorney) highlighted the following topics:
 - Of the 62 bills currently introduced only 4 had to deal with education (one of which dealt with school finance)
 - Most of the bills deal with climate change/energy, gun rights, mental health, etc.
- IX. Report of the President & Cabinet Spotlights** 15 min (7:00) (7:03)
 Action: (Sojourner)
 Motion: (Info)
 Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance).
- Dr. Sojourner highlighted the following items from his report:
 - ASD20 Director of Safety and Security, Mr. Rich Payne gave a compelling security presentation
 - We have ASD20 security officers
 - Mr. Payne is a supporter of students not having access to cell phones while in school
 - Mr. Payne is also supportive of providing an additional access road for safety reasons
 - We are planning a significant upcoming marketing push for both traditional and nontraditional seat offers – especially kindergarten
 - We are continually looking for ways to increase our Annual Fund; thanked the Board for writing notes of appreciation to our donors
- X. Consent Agenda** 3 min (7:15) (7:18)
 Board Directed items to be removed from Consent Agenda:
 Motion: (Vote) to file the Consent Agenda
- A. Finance (VanGambleare)
 1. November Financials
 - B. SAC Minutes
 1. High School Resource Priorities List, December 8, 2022
 2. Junior High, November 17, 2022
 3. Junior High Resource Priorities, November 17, 2022
 - **Motion: Mr. Hannan moved to file the consent agenda and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**
- XI. Minutes: December 12, 2022** 2 min (7:18) (7:18)
 Action: (Swanson)
 Motion: (Vote) to approve the December 12, 2022 minutes
 Rationale: to provide a record of the Board meeting for files
- **Motion: Mr. Hannan moved to approve the December 12, 2022 minutes and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**
- XII. Minutes: December 27, 2022** 2 min (7:20) (7:18)
 Action: (Swanson)
 Motion: (Vote) to approve the December 27, 2022 minutes
 Rationale: to provide a record of the Board meeting for files
- **Motion: Mr. Hannan moved to approve the December 27, 2022 minutes and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**
- Break 10 min (7:22) (7:20)

XIII. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Mid-Year Budget Modification

5 min (7:32) (7:31)

Action: (VanGambleare)

Motion: (Vote) to approve the mid-year budget modifications presented by Mr. VanGambleare

Rationale: to approve changes to the current year budget

- **Motion: Mr. Hannan moved to approve the mid-year budget modification and was seconded.**
- Discussion: Mr. VanGambleare reviewed reasons for the mid-year budget modification including personnel costs, school building projects, school maintenance projects, and student activities.
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

2. School Calendar Review/Approval

10 min (7:37) (7:37)

Action: (Jolly)

Motion: (Vote) to approve the school calendars for the 2023-24 school year and preliminarily approve the Draft 2024-25 school year calendars

Rationale: to provide the Board an opportunity to approve the 2023-2024 school year calendar and preliminary approval of the Draft 2024-2025 school year calendars

- **Motion: Mr. Hannan moved to approve the school calendars for the 2023-24 school year and preliminarily approved the Draft 2024-25 school year calendars and was seconded.**
- Discussion: Mr. Jolly praised Mrs. Birkey and the calendar team for working hard to create 8 different calendars. Fall and Spring breaks match ASD20's.
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

C. Board Level Reports

1. Announce the Board of Directors Upcoming Election

5 min (7:47) (7:43)

Action: (Fradette)

Motion: (Information)

Rationale: to announce the upcoming election and to discuss the search for eligible candidates for the TCA Board

- There will be two Board of Director positions up for election in March.
- Those positions are currently filled by Mr. James Fradette and Mr. Travis Williams.
- Mr. Fradette will be seeking re-election while Mr. Williams will not be seeking re-election.
- If community members wish to seek election for these 3-year term positions, they should complete the Board Candidate Packet.
- Completed packets must be submitted to our Board Clerk, Mr. Bob Swanson, by 4 pm on Thursday, February 9th. The upcoming online election will take place from March 13th - March 31st.

2. TCA President Search Committee Update

5 min (7:52) (7:49)

Action: (Fradette)

Motion: (Information)

Rationale: to provide an update on the TCA President search

- James Fradette, Board Chair, and head of the President Search Committee, shared that the TCA President position posting can be accessed via TCA's website.
- In this first phase of the search, the committee is seeking feedback from TCA's community, asking the question, "*What are you looking for in TCA's next President?*" If the community would like to provide this important feedback, they should email the Board.

3. Digital Health Committee Update

5 min (7:57) (8:01)

Action: (Palmer, Wittleder)

Motion: (Information)

Rationale: to provide an update from the Digital Health Committee

- The committee finalized school focus group selections; consisting of 8-10 people
- Focus group meetings will be held in January and February

4. Sunset Committee Update

10 min (8:02) (8:04)

Action: (Fradette)

Motion: (Discussion)

Rationale: to update the Board on negotiations with the Sunset Amphitheater

- Dr. Sojourner explained that TCA is not having any discussion with Sunset Amphitheater until after the City Council decides on the fate of the Sunset Amphitheater
- The Board's temporary Sunset Committee tasking has expired and the committee was disbanded

5. Bylaws Update/Review

10 min (8:12) (8:24)

Action: (Fradette)

Motion: (1st Read)

Rationale: to review the TCA Bylaws and recommend changes (if required)

- The Board was asked to review the TCA Bylaws and recommend any changes to Dr. Thomason by February 1, 2023.
- The Governance Committee will compile the inputs for the February Board meeting.

6. **Board Appointed Member Discussion** 10 min (8:22) (8:26)

Action: (Fradette)

Motion: (vote) to appoint Mr. Scott Palmer as a Board Director (the Board Appointed Member) for a one year term ending in August 2024.

Rationale: to extend Mr. Scott Palmer as the Board Appointed Member for one year

- **Motion: Mr. Hannan moved to appoint Mr. Scott Palmer as a Board Director (the Board Appointed Member) for a one year term ending in August 2024 and was seconded.**
- Discussion: Mr. Palmer agreed to extend his term for one year.
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

D. **Board Communication** 5 min (8:32) (8:31)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Celebrate TCA
- TCA Election
- Appointment of Mr. Palmer for a one-year term
- Calendars
- President search

E **Future Board Agenda Items** 5 min (8:37) (8:31)

1. Quarterly Financial Report, Info, VanGambleare, Feb
2. Announce Board of Director Candidates, Info, Fradette, Feb
3. Curriculum Review/Text Review (Elementary), 1st Read, Jolly, Feb
4. Board Budget, 1st Read, Hannan, Feb
5. Annual Facility Master Plan Report/Deferred Main., Plans, Costs, Info, Pacht, Feb
6. Board Candidates Video Presentations, Video, Fradette, Feb
7. March Working Session Topics, Disc, Fradette, Feb
8. Board Bylaws, Vote, Board/Governance Committee, Feb
9. Building Corp Director Appointments, Info, Mast, Feb
10. Board Appointment Policy, Discussion, Board, Spring

F. **Comments from the Board of Directors** 5 min (8:42) (8:32)

- There were no comments from the Board.

XIV. **Adjournment** (Approx. 8:47 p.m.) (8:47) (8:32)

- **Motion: Mr. Hannan moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

Sonya Wittleder
TCA Board Secretary